



## **NOTICE OF MEETING TRANSPORTATION and MOBILITY COMMISSION**

Kathleen Kleinmann, Chair

### **Commissioners**

Jude Abanulo  
Emily Bailey  
Jeffrey Ganz  
Douglas Ierley

Sogand Karbalaieali  
Marc Plante  
Paul Scott  
Mike Stein

***Tuesday, August 22, 2023, at 7:00 PM***

This meeting was recorded for public access. It is available online for viewing at the following link:

<https://rockvillemd.webex.com/webappng/sites/rockvillemd/recording/d1dfd027236d103c9a7d62a43c1b94d4/playback>

### **MINUTES**

1. Call to Order
  - a. Roll Call
    - i. Members Present: Kathleen Kleinmann (Chair), Jude Abanulo, Emily Bailey, Sogand Karbalaieali, Marc Plante, Paul Scott, Mike Stein
    - ii. Members Absent: Doug Ierley
  - b. Recognition of staff and guests
    - i. Staff: Karyn Miller, Bryan Barnett-Woods
    - ii. Council Liaison: Councilmember David Myles
  - c. Introductions

ANY INDIVIDUALS WITH DISABILITIES WHO WOULD REQUIRE ASSISTANCE TO ATTEND THIS MEETING, OR WHO HAVE QUESTIONS ABOUT ACCESSIBILITY MAY CONTACT THE ADA COORDINATOR AT 240-314-8108 OR BY TTY 240-314-8137

- i. Sogand Karbalaieali introduction
  - 1. She is a professional transportation engineer.
  - 2. She uses multimodal transportation around the City.
- ii. Karyn Miller introduction.
  - 1. She is the Arts, Culture, History and Program Manager for the City.
  - 2. This is new position in the City Manager's Office.
- d. Review of July 25, 2023, meeting minutes, and vote for approval

**MOTION: Paul Scott motioned to approve the July minutes;**  
**SECOND: Mike Stein seconded; DISCUSSION: None;**  
**APPROVAL: Unanimous**

- e. Review and modifications of current agenda – no changes
- f. General announcements by Chairperson and Commissioners
  - i. The Public Right-of-Way Guidelines have been announced in the Federal Register with a final rule of September 7, 2023.
  - ii. City Manager Rob DiSpirito resigned. Barack Matite is be the Acting City Manager.

## 2. Staff Updates

- a. Traffic and Transportation Division Monthly Report
  - i. Ongoing projects and work
  - ii. Questions for T&T Division Monthly Report
- b. Reconning Communities and Neighborhood grant application letter of support

**MOTION: Paul Scott moved to approve the letter of support for the Reconnecting Communities grant application;**

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**SECOND: Mike Stein seconded; DISCUSSION: The 24/7 tunnel option includes more than just a tunnel improvement and would extent to the community; APPROVAL: Unanimous**

3. Pedestrian Master Plan

a. Upcoming Meetings

- i. Planning Commission Public Hearing – 9/13/23
- ii. Planning Commission Discussion and Possible Recommendation – 9/27/23
- iii. Mayor and Council Presentation – 10/2/23
- iv. Mayor and Council Public Hearing – 10/09/23  
[revised from 10/16/23. Change made subsequent to 8/22/23 TMC meeting.]

b. Finalize letter for Planning Commission

**MOTION: Sogand Karbalaieali motioned to approve the letter and comments for the Pedestrian Master Plan to the Planning Commission; SECOND: Paul Scott seconded; DISCUSSION: The TMC discussed the letter in detail and identified changes to recommendations for the letter and the recommended plan changes; APPROVAL: Unanimous.**

4. Comprehensive Transportation Review – this is tabled to the next meeting.

5. Adjournment

- a. Next regular meeting – September 26, 2023
- b. Meeting will be hybrid

Minutes prepared by Bryan Barnett-Woods and reviewed by Kathleen Kleinmann.

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